

Crime Stoppers of Wichita/Sedgwick County, Inc.

Policy on Retaining/Expunging Tip Data

1. The database of anonymous tip data received by Crime Stoppers of Wichita/Sedgwick County, Inc. (Crime Stoppers) is maintained via computer software named TipSoft licensed to Crime Stoppers and stored on computer servers owned by Anderson Software, LLC.
2. Prior to computerization, the tip data was maintained as handwritten “tip sheets”, stored in the Crime Stoppers Coordinator’s office.
3. The Crime Stoppers Coordinator is directed by the Board of Directors during the month of January each year to expunge any tip data that:
 - a. Has a disposition of “cleared by arrest”
 - b. Is concerning an incident for which a person(s) has been arrested or charged in criminal court
 - c. Is concerning an incident that the current “statute of limitations”, as defined by K.S.A. 21-3106, has expired
 - d. Was received more than 12 months in the past and concerns:
 - i. An outstanding fugitive
 - ii. Non-criminal incident or information

Jim Todd
President

Date