

Memorandum of Understanding

Between

Crime Stoppers USA, Inc. and _____.

With the signature of the representative of the Crime Stoppers®USA, Inc. and _____ (your local Crime Stoppers® Organization, hereafter known as "Crime Stoppers®"), an agreement is made as to how the local Crime Stoppers® Organization will operate.

- Your Crime Stoppers® organization will belong to the Crime Stoppers® USA organization.
- Your Crime Stoppers® organization will maintain a 501(c)3 status and will provide proof of this status to the CSUSA.
- Your Crime Stoppers® organization will have its financial records reviewed annually by a qualified accountant or CPA and if one is not available the records will be reviewed by three (3) members of the board and in all cases the financial records reviewed must be signed off by those reviewing them.
- Your Crime Stoppers® organization will meet on a regular basis as to conduct business and pay TIPS.
- Your Crime Stoppers® organization's board will consist of civilian members who are not law enforcement or government employees. Law enforcement or government employees may be non voting members of a board.
- Your Crime Stoppers® organization will have a coordinator who will communicate TIP information to the appropriate law enforcement officials.
- Your Crime Stoppers® organization will have a set of by-laws that have been adopted by your Crime Stoppers® organization and will review them periodically.
- Your Crime Stoppers® organization will have no person on the board who has been convicted of a felony in the United States or any other country.
- Your Crime Stoppers® organization will provide and maintain a phone number or utilize an answering service to receive TIPS. This line will be answered on a 24 hour basis, 7 days each week.
- The person or service taking the tip will not ask the caller's name, as the caller will remain anonymous. There will be no caller ID attached to the phone number that is being used to receive TIPS.
- The caller will be assigned a unique identification number and will be informed of this number and encouraged to use the number with future contacts regarding their original call.
- The call taker or service will put the information on a TIP data sheet, which can be paper or electronic.
- Upon completing the call the Tip sheet will be given to the appropriate law enforcement official for follow-up.

This Memorandum of Understanding regarding the operation of your local Crime Stopper organization is executed as the binding agreement between the identified entities until rescinded or superseded in writing and no expectations beyond the above described duties exists.

Signed, this ____ day of _____, 20____.

X

Local Crime Stoppers Program

X

Title